



## RCPA KIMMS QAP PROGRAM

### IMPORTANT DATES 2010

Initially the data collection form will continue to be sent out as in 2009. However it is anticipated from Run 3 2010 the current email system of submitting data will be replaced by online submission. The dates for distribution of the Data Collection Form and Data Submission are listed below. Wherever possible, additional time has been allocated to allow for public holidays. Laboratories are reminded to keep a copy of data submitted (under current submission system) and consequent reports for their records. If the dates listed are to change for any reason the participants will be notified.

	DATA COLLECTION FORM RELEASE / ONLINE DATA ENTRY OPEN	DATA SUBMISSION DATE / ONLINE DATA ENTRY CLOSED	REPORT RELEASE
RUN 1 January to March	1 April 2010	30 April 2010	1 June 2010
RUN 2 April to June	1 July 2010	30 July 2010	31 August 2010
RUN 3 July to September	<b>ONLINE DATA ENTRY ONLY</b> 1 October 2010	29 October 2010	30 November 2010
RUN 4 October to December	<b>ONLINE DATA ENTRY ONLY</b> 1 January 2011	31 January 2011	1 March 2011

Data collection form release — this is the intended date for the initial KIMMS data collection form to be sent out to participants (Runs 1 and 2 only) and for the online data entry to open on the website

Submission date— this is the date that the participant is to return the completed data populated form to KIMMS QAP and for the online data entry to close on the website

Report release— this is the date that the final report for the Run is issued

The dates are intended for your guidance, and may need to be adapted as KIMMS develops through the year.